



SOUTHBOROUGH CUB SCOUT PACK 1 2012 HOLIDAY SALE INFORMATION SHEET

*** PARENTS PLEASE REVIEW THIS INFORMATION WITH YOUR
CUB SCOUT! ***

Important Dates to Remember

- October– Holiday Sale Packages will be distributed to Scouts by Den Leaders before October 20th.
- **October 20th through November 12th** -Cub Scouts begin selling wreaths and candles.
- **November 12th** – Den Leaders must provide numbers to Sale Coordinator.
- November 12th- Last day of Sale. Orders & Money must be turned in to Den Leaders
- November 17th – Saturday, time TBD Wreath Pick Up at 24 Meeting House Lane. If you are going to be away for the weekend, please call to arrange a pick up time.
- All Wreaths **MUST** be delivered to customers **BY November 25th.**
- Prizes Awarded to Cub Scouts who sell over 20 units (a unit equals one wreath or one box of candles or \$5 in donations). The top 5 sellers will get a special prize!

Information Package Includes:

1. Order Sheet – Cub and Parent are responsible for keeping track of orders. Please either keep this sheet when you turn in money or make a copy of it as only you know who you sold to!
2. Information Sheet – Lots of information about selling, instructions, and dates to know and abide by.
3. Reminder/While-You-Were-Out Notices- Notices should be left in mailboxes or doors when residents are not home. Also, a second and third attempt should be made if possible.
4. Cub Scout Wreath Sales Speech – Some notes and a speech to help the Scouts with their Sales pitch to customers. There are some FAQ notes as well.
5. Thank You Notes- It's always nice to get a thank you! These should be left when dropping off products. (Additional copies can be made or printed)
6. Cub Scout's Assigned Route

INSTRUCTIONS

1. Cub Scout Participation- Every Cub Scout who receives a Holiday Sale packet must at a minimum cover the Southborough Route assigned. This means door-to-door sales (with use of the Reminder Notices included in the packet, when necessary). Southborough residents look forward to buying their holiday items from the Cub Scouts. Some residents may choose to make a donation in lieu of a product which is always welcome. This will still be counted towards an award.
2. Door to Door Selling- Cub Scouts **must** wear uniforms when selling door-to-door, and must be accompanied by an adult.
3. Product and Prices - 18" evergreen wreath decorated with a red velvet bow: \$12.00
 Box of 45 5½ inch marbled, Hanukkah candles: \$12.00
4. Route Assignments -Each Cub Scout is given an assigned route and **must cover only that assigned route** from October 20th to November 12th. The route assignments have been coordinated to ensure that all of our selling area is covered, and that there is no overlap of selling to the same house. Please note that a single street may be partitioned among more than one Cub Scout, this is why it's important to cover only those listed on your route. If there is a house that is not on your list please do not sell to it.
5. More Than One Attempt - If no one is home when you visit the first time please try again! Be sure to leave a Reminder Notice in the mailbox or in the door. You may choose to leave an envelope with your return address on it along with the Reminder Notices, so orders can be mailed back to you or left in your mailbox.
6. Sales Outside of Town-Consider selling products to people who don't live in town. These could include relatives, friends, and/or your parents' coworkers, and are a good way to boost sales.
7. Collecting Payment – Payment for products **MUST be collected at the time the order is placed** (checks should be made payable to **"Pack 1, Southborough"**, please verify they are signed correctly

before leaving). Collecting at the time of the order will allow you to deliver the products later without the need for the person to be home. We do not recommend leaving product without payment otherwise the Cub's parent will be responsible for payment if it is not collected.

8. Turning in Your Collections - **All Holiday Sale money and numbers must be turned into Den Leaders or Sales Coordinators no later than Monday November the 12th.** Please put in an envelope marked with your Name, Den #, and number of Wreaths, Candles and amount of donations on the outside of the envelope.
9. Cubs Pick up Products for Delivery - Parents/Cub Scouts will pick up candles, wreaths and bows on **Saturday, November 17th, at Betsy Walter's House, time TBD.** You must tie the bows on each wreath – we will show you how if needed. We will be including “Thank You” tags to be included with the products during delivery. You should deliver products as soon as possible (by November 25th), as many people would like to put their wreaths up right after Thanksgiving.
10. One Day Pick Up only- If you are not available on the designated pick up date please make arrangements with someone to pick up your products for you. If you are unable to make arrangements, please contact Betsy to arrange another time.

Betsy Walter

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efw1971@hotmail.com

Kristen Mansour

508-472-4792

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Good Luck!